

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

May 21, 2013

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***
- D. ***Moment of Silence***

II. APPROVAL OF MINUTES OF MAY 6, 2013

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMr. Sean McGinty
Elementary Schools.....Mr. Samuel Hafner**

B. *Science Textbook Final Adoption*

The Administration recommends final adoption of new science textbooks recommended for the 2013-2014 school year. Textbooks have been on display at the Curriculum and Technology Building for two weeks. (V, B)

C. *Student Trips*

The Administration recommends approval of the following student trip requests:

- 1. *Southern Lehigh High School Technology Student Association* advisor and student qualifiers to attend the National TSA Conference in Orlando, FL on June 28, 2013 through July 2, 2013. (V, C-1)**
- 2. *Southern Lehigh High School Emerging Health Professional Program* student qualifiers to attend the Health Occupations Students of America (HOSA) National Leadership Conference in Nashville, TN on June 26, 2013 through June 30, 2013. (V, C-2)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of May 21, 2013. (VI, A)

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of April, 2013. (VI, B)

C. *Approval of PlanCon Part K*

The Administration recommends approval of PlanCon Part K: Project Refinancing in connection with the refunding of General Obligation Bonds, Series A and AA of 2013. (VI, C)

D. *Appointment of Auditor*

The Administration recommends the appointment of France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2012-2013 fiscal year, pursuant to the attached engagement letter. (VI, D)

E. *Approval of Medical Services Agreement*

Approve Administration to enter into an agreement with Lehigh Valley Physician Group of 2100 Mack Blvd., Allentown, PA 18103 for *Description of Services: Part A* for the period October 1, 2013 through June 30, 2016 and *Description of Services: Part B* for the period July 1, 2013 through June 30, 2016. (VI, E)

F. *Renewal of Agreement with AssetWorks, Inc.*

The Administration recommends renewal of the Application Service Provider Agreement between AssetWorks, Inc., and the District for operation, maintenance, and support of the District's fixed asset database for 2013-2014 at an annual fee of \$1,350 (*fee remains unchanged from 2012-2013*).

G. *Tax Assessment Appeals*

The Administration recommends approval of the Settlement of the pending Tax Assessment Appeals relating to County-wide re-assessment as follows:

LCIDA – Lehigh County File No. 2012-C-4780

The assessed value of the property which is the subject of this Appeal, namely, PIN #642481320251, consisting of 2.506 acres of land together with an industrial building situated thereon and located at 7250 Suter Road, Coopersburg PA 18036, shall be assessed at \$4,835,250, which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

Lutron Electronics – Lehigh County File No. 2012-C-4779

The assessed value of the property which is the subject of this Appeal, namely, PIN #642481361015, consisting of 4.43 acres of land together with an industrial building situated thereon and located at 7200 Suter Road, Coopersburg PA 18036, shall be assessed at \$1,801,275, which is

100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

Spria Millennium LLC – Lehigh County File No. 2012-C-4781

The assessed value of the property which is the subject of this Appeal, namely, PIN #642471756944, consisting of 7.03 acres of land together with an industrial building situated thereon and located at 7190 Suter Road, Coopersburg PA 18036, shall be assessed at \$19,613,475 which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

The Solicitor is authorized to enter into a Stipulation of Counsel with legal counsel for the other parties involved in the two Appeals for purposes of effectuating the Settlements.

VII. SUPPORT SERVICES

A. *Middle School Gym Roof Replacement*

The Administration recommends award of the Middle School Gym Roof Replacement, in the amount of \$80,972, to Budget Renovations and Roofing, Inc., 342 South Fifth St., Shamokin, PA 17872. The replacement is required as a result of storm damage to the roof and gym floor.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Retirement*

The Administration recommends accepting the retirement of the following certificated staff:

James Walker, Physics Teacher, Southern Lehigh High School, with 22 years of service. Mr. Walker's last day of work will be the last teacher day of the 2012-2013 school year. His retirement date will be determined after meeting with PSERS, but will be no later than August 19, 2013.

2. *Observation Hours*

*The Administration recommends approval for Darin Van Norman to obtain summer observation hours for administrative certification under the supervision of Mr. Nathan Davidson, Assistant Middle School Principal. (VIII, A-2)

3. *Appointment*

The Administration recommends approval of the following certificated staff, effective August 16, 2013 (*pending receipt of required documentation*):

Chelsea Winkelspecht, Speech and Language Therapist, Hopewell Elementary School and Joseph P. Liberati Intermediate School, at Masters, Step 13, an annual salary of \$58,979**. Ms. Winkelspecht will fill the position due to the retirement of *Mrs. Catherine Frantz*.

Jeremy Deyton, Physics Teacher, Southern Lehigh High School, at Masters, Step 9, an annual salary of \$57,753** (pending approved PA Certification). Mr. Deyton will fill the position due to the retirement of *Mr. James Walker*.

*** The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the start of the 2013-2014 school year.*

B. *Noncertificated Staff*

1. *Seasonal Computer Technician*

*The Administration recommends approval of the following Seasonal Computer Technician, effective June 11, 2013 at a rate of \$14.98 per hour with an increase effective July 1, 2013. (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Amanda Ruth

2. *Seasonal Employees (New)*

*The Administration recommends approval of the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2013 through May 31, 2014 at a rate of \$7.25 per hour: (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*) (VIII, B-2)

Tiffany Billiard

Tyler Bosh

Wesley Flack

Matthew Kee

Ryan Kurtz

Jason Labbiento

Justin Lee

Andrej Quatrone

Christopher Staller

3. *Seasonal Employees (New)*

*The Administration recommends approval of the following new seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour (*pending receipt of required documentation*): (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*) (VIII, B-3)

Julie Gordon

Alex Knapp

4. *Seasonal Employees (Existing District Staff)*

*The Administration recommends approval of the following returning existing district staff as seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour: (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Margie Bachman

Kendra Beltz

Ruth Berghold

Lori Michael

Lynn Yost

5. *Seasonal Employees (Returning)*

*The Administration recommends approval of the following returning seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour (\$7.25 per hour for ages 16-18**): (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Denis Connelly

Ashley Getz

Matthew Guro

Matthew Haverhill**

Christopher McCarthy

Joseph Privitera

Adam Russek

Timothy Senters

C. *Extra-Compensatory*

1. *Athletic Workers*

*The Administration recommends approval of the following athletic workers for the 2012-2013 school year, according to the Ancillary Employee Policy (*pending receipt of required documentation*):

Vanessa Kovacs

Michael Feifel

Thomas Seidenberger

Jeremy Melber

2. *SAT Prep Teacher*

*The Administration recommends approval of Nicole Belick as a teacher for the SAT Prep Fall and Spring classes for the 2013-2014 school year.

IX. REPORTS

A. Committee Reports

B. Superintendent's Report..... Mrs. Christman (IX, B)

C. Strategic Plan and Middle States Report..... Mrs. Lewis (IX, C)

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT